



# onRECORD-OH

**onRECORD-OH<sup>®</sup> is an innovative Records and Document Management Solution designed for the requirements of Occupational Health departments and companies specialising in Occupational Health Services.**

onRECORD-OH<sup>®</sup> delivers a significant increase in staff efficiency, for example enabling an increased throughput of patients for Occupational Health clinicians, faster processing and search of records for OH businesses, driving cost savings and efficiencies for all who use it.

**onRECORD-OH<sup>®</sup> delivers:**

- Low cost OH records management
- Secure safe & fully compliant records management
- Powerful search capability across all indexed content
- Logically manages everything in a single location
- Multiple users can access records simultaneously
- Caters for all document templates & formats (250+ viewers)
- Delivers significant time efficiencies for staff
- Eliminates all document/archive storage costs
- Easily add new documents (scans, MS documents and emails)
- Strong administration tools
- Full audit trail for all actions
- Fully integrated with COHORT and OPAS



**Search Capability within onRECORD-OH<sup>®</sup>**

onRECORD-OH<sup>®</sup> is integrated with COHORT and OPAS and incorporates a powerful search capability that ensures you can find the record you need fast and efficiently. You can search across all fields and content, and compile records that contain key words, phrases or similar content.

For example, Occupational Health Managers can search for “NeedleStick” incidents by year or age group across their entire staff database, giving a concise view of how many incidents have happened across a time frame, location, age group.

onRECORD-OH<sup>®</sup> stores all records in a safe secure system, with an easy to use intuitive interface which we deliver to the precise needs of each department and client. This ensures all users are comfortable in leveraging onRECORD-OH<sup>®</sup> to its full extent from day one.



## Compliance, Administration and Audit Trail

The concerns of Compliance and Audit Trail are fully satisfied with onRECORD-OH®, as it ensures every action and event is automatically recorded. It provides a full British Standard Institute BS 10008:2008 and The Civil Evidence Act 1995 (Evidential weight and legal admissibility of electronic information) compliant trail.

Consecutive viewing of records can be enabled whilst records are being edited, and library services can be configured to only show the latest saved record.

## Installation and Deployment

onRECORD-OH® can be delivered in a variety of ways, as a fully supported and maintained SaaS Solution, or as an “on premise” solution within a department.

Each client situation is different, and we tailor the installation to best suit our client’s needs and to deliver maximum returns.

## onRECORD-OH® User Interface

